

CASTLEMAINE NORTH PRIMARY SCHOOL

STUDENT LEADERSHIP POLICY

Rationale:

Leadership programs provide opportunities for student agency and voice within the school environment. They assist students to develop leadership skills, model school values and show pride in the school environment and community.

Aims:

- To promote student leadership within the school community
- To ensure a fair election process is undertaken when electing student leadership roles
- To ensure the SRC representatives' roles and responsibilities are clearly defined

Implementation:

ELECTION PROCESS

School Captain elections will take place in the second half of Term 4 for the following year. SRC and House Captain elections will take place during the first half of Term One.

- The term of office will be for twelve months unless the student transfers out of school in a shorter time. The student with the next highest number of votes will be offered the position.
- In the first half of Term 4, the teacher(s) will call for School Captain nominations from Year 6 students for the following year.
- School Captain candidates will present speeches to the Grade 3 – 6 cohort in Term 4.
- In the first half of Term 1, the teachers will call for SRC and House Captain nominations.
- Year 3 – 6 students will elect two students from each year level in Grade 4 and 5 for each class. This will be completed in classrooms.
- The students will vote by written secret ballot, electing two preferences. The first preference will score two points and the second preference will score one point. Results are not tallied in students' presence.
- The Year 4 and 5 SRC voting process will be held in classrooms, however the results will not be disclosed until all voting is completed.
- The Year 6 House Captain voting process will take place in a nominated classroom during a House meeting.
- The Principal, SRC Coordinator(s) and relevant teachers will tally all votes and make the final decision for the positions, taking into account the election results and their knowledge of the students concerned.
- The student body shall not be made aware of the numerical results of the election.

School Captains

The School Captains will be the four best fit students (one female, one male and two open gender positions) who the students and teachers have selected as being worthy candidates to represent the school in an official capacity.

- After the election process has been conducted, the Principal will meet with the successful candidates and the SRC coordinators to discuss roles and responsibilities.

- A letter will be sent home informing parents of their child's successful appointment to be signed by the parent/carer(s), school leader and principal.
- The elected candidates will be presented with a badge at the next possible assembly. Parents will be notified of the assembly date.
- At any time, any combination of the four school captains may be asked to represent the school and student body regardless of gender. However, for certain historical events that School Captains present at, consideration is used to best meet community wants and desires.
- Consideration will be given to ensuring even gender balance when deciding the successful school captain candidates.

School Captain Responsibilities include (but not limited to):

- Representing the school at the ANZAC Day Wreath laying ceremony
- Showing official visitors around the school when required
- Making speeches at official functions
- Speaking at Graduation Night (thanks etc.)
- Providing leadership, motivation and positive role models for all students in all areas
- Attending school functions in an official capacity
- Being invited to provide feedback to school council to student related decisions as appropriate (for example, changes to the school uniform policy).
- Accepting gifts or donations on behalf of the school community (for example, book presentations from community groups)
- Collaborating with SRC coordinators and peers to organise whole school events (for example, Book Week).

House Captains

One student of any gender will be elected from each House.

- Speeches will be delivered at a House meeting with students from Grades 3 – 6
- The elected candidates will be presented with a badge at the next possible assembly. Parents will be notified of the assembly date.

House Captain Responsibilities include (but not limited to):

- House Captains will be members of the SRC
- Lead House meetings
- Lead House members during House activities
- Assist with organisation of sports days/House activities
- Develop team spirit within their House in a variety of contexts (for example, checking in with new students to their school who are in their House).

Student Representative Council

The successful candidates will be two students of any gender from each class who are elected by their own class members as being worthy to represent them in all issues concerning them.

- Each Grade 4 and Grade 5 class will elect its own student representatives into the SRC.

- In composite Year 3/4 classes, Grade 3 students will be able to vote for their Grade 4 representative.
- Teachers may use discretion when determining the two successful candidates.
- Students will prepare and conduct speeches within their own classroom.
- Members of the class will vote by secret ballot for their preferred candidates. The students only vote for their first preference and may vote for themselves.
- Where there is a draw, the voting will be repeated for the tied candidates only.

SRC Representatives Responsibilities:

- Promote fund raising on behalf of the SRC to the students in their grade.
- Plan, organise and run fundraising events for the school and nominated charitable organisations. Funds raised from half of the fundraisers will go to charities outside the school.
- SRC members are expected to display our school values at all times.

Fundraising:

- Once the SRC has been elected, a meeting with the SRC Coordinator(s), the principal and the SRC will be held to propose a fundraising schedule for the year.
- Once this schedule has been finalised, any other fundraising initiatives will need to be formally requested at an SRC meeting.

This policy was endorsed by the CNPS Wellbeing team - 2021

S. Chapman (Principal)

R.Higgins (Student Leadership Coordinator)

Date: February 2021